

Section	Item	Rating	Comments
4.1.1	Have all Building Work Co-ordinators (BWCs) been appointed by Directors and been approved by the Head of Estates.		
4.1.2	Is all building work under the control of Estates Group or BWCs?		
4.2.1; App 5	Have BWCs been suitably trained?		
4.2.4	Have site drawings/plans been updated following work managed by Estates Group or BWCs?		
4.3.15	Has all work affecting the fire safety of premises – of buildings or parts of building - been inspected and approved by SHE Group prior to occupancy?		
4.3.14	Have all building services been tested prior to occupancy and there after according to their maintenance schedule?		
4.1.2	Are BWCs competent to manage the projects under their control?		

4.2.2	Is register of BWCs up to date?		
4.3.8	For large construction projects, has Waste Management been considered and maintained?		