

## CDM Pre-Construction Safety Information for Larger Projects

<b>Project Name:</b>				
<b>Project Number:</b>				
<b>Date Prepared:</b>		<b>By Whom:</b>		
Item No.	Pre-construction Information	Required		Date provided
		Yes	No	
<b>1.0</b>	<b>Description of project:</b>			
1.1	Provide key dates (including planned start and finish of the construction phase)			
1.2	Define the minimum time to be allowed between appointment of the Principal Contractor and instruction to commence work on site			
1.3	Project Directory compiled including details of Client, Principal Designer, Designers, Principal Contractor and other appointed consultants (where applicable).			
1.4	If the structure is to be used as a workplace, confirm from the Designers that the finished design has taken account of the relevant requirements of the Workplace (Health, Safety and Welfare) Regulations 1992.			
1.5	Identify the extent and location of existing records and plans			
<b>2.0</b>	<b>STFC's CDM management requirements:</b>			
2.1	State project planning requirements and provide health and safety goals for the project.			
2.2	Are there any specific communication and liaison requirements between STFC and others associated with the project?			
2.3	Are there any specific or special security requirements for the site / area?			
2.4	Who will provide the welfare provision and where will it be located?			

2.5	What will be the site / area hoarding requirements?			
2.6	Identify site transport arrangements limitations e.g. laydown areas.			
2.7	Identify any vehicle movement restrictions.			
2.8	Will a permit-to-work system be required?			
2.9	Will there be any special fire precautions required and will a fire risk assessment be required to comply with the STFC policies?			
2.10	Identify any emergency procedures and means of escape.			
2.11	Will there be any “No-go” areas or other authorisation requirements for those involved in the project?			
2.12	Are there any areas that have been designated as confined spaces?			
2.13	Are there any parking restrictions?			
<b>3.0</b>	<b>Environmental restrictions and existing on-site risks</b>			
	<b>Safety hazards</b>			
3.1	Will temporary access be required?			
3.2	Are there any narrow roads preventing turning or storage space?			
3.3	Will there be any restrictions on deliveries or waste collection or storage?			
3.4	Identify the adjacent land uses and determine if they will have any effect on the project?			
3.5	Is there any existing storage of hazardous materials adjacent to the site?			
3.6	Identify the location of existing services particularly those that are concealed – water, electricity, gas, comms etc.			

3.7	Have ground conditions been determined?			
3.8	Are there any existing underground structures or water courses adjacent or under the site that might affect the safe use of plant, e.g. cranes, or the safety of groundwork			
3.9	Provide information about existing structures covering the following areas: <ul style="list-style-type: none"> <li>• stability of the structure</li> <li>• Structural form</li> <li>• Fragile surfaces or hazardous materials</li> <li>• Anchorage points for fall arrest systems (particularly where demolition is involved)</li> </ul>			
3.10	Have there been any previous structural modifications? (Including the weakening or strengthening of the structure - particularly where demolition is involved)			
3.11	Has there been any of the following issues: <ul style="list-style-type: none"> <li>• Fire damage</li> <li>• ground shrinkage</li> <li>• movement of the structure</li> <li>• poor maintenance which may have adversely affected the structure</li> </ul>			
3.12	Are there any difficulties relating to plant and equipment e.g. overhead gantries whose height restricts access.			
3.13	Provide any health and safety information contained in earlier design, construction or “as-built” drawings, such as details of pre-stressed or post-tensioned structures.			
	<b>Health hazards</b>			
3.14	Confirm situation regarding asbestos, including results of surveys (particularly where demolition is involved).			

3.15	Existing storage of hazardous materials.			
3.16	Contaminated land, including results of surveys.			
3.17	Identify any existing structures containing hazardous materials.			
3.18	Identify any hazards and health risks arising from STFC's activities. Specifically: <ul style="list-style-type: none"> <li>• Ionising radiation</li> <li>• Non-ionising – e.g. lasers, electromagnetic fields</li> <li>• Biohazards</li> <li>• Chemicals</li> <li>• Legionella</li> </ul>			
<b>4.0</b>	<b>Significant design and construction hazards</b>			
4.1	Ensure that significant design assumptions and suggested work methods, sequences or other control measures are provided to those who need the information.			
4.2	Identify the arrangements for co-ordination of on-going design work and handling design changes.			
4.3	Ensure that design information on significant risks identified during design is provided to those who need the information.			
4.4	Identify any materials that will require any particular precautions.			
<b>5.0</b>	<b>The Health and Safety File</b>			
5.1	Provide a description of its format and any conditions relating to its content.			
<b>6.0</b>	<b>Waste Management Plan</b>			
6.1	Ensure that a Waste Management Plan is generated and a person nominated to ensure that it is maintained throughout the life of the project.			