

STFC Safety, Health and Environment (SHE) Training catalogue

***** This catalogue, and the courses we offer, are for STFC Staff only (as opposed to tenants and facility users) *****

To use this catalogue:

- Identify the SHE hazards that you work with;
- Consult the relevant SHE code for each hazard and the recommended courses, each SHE Code is summarised in [BiteSize training courses](#);
- Discuss your training needs with your line manager and agree the relevance and suitability of the courses listed – this can be during your APR or at any point when working with new SHE hazards, such discussions can be structured by undertaking a [Training Needs Analysis](#) (TNA); and
- Book onto agreed courses listed in this catalogue by contacting:
 - At **RAL** – SHETTrainingRAL@stfc.ac.uk, Millie Carter on 01235 446724 or 07512 716306
 - At **DL** and **ROE** - SHETTrainingDL@stfc.ac.uk, Christine Ryder on 01925 603575 or 07708 319006; and Victoria Chapman on 01925 864897 or 07708 108191
 - At **SO** – Rose Russell, Rose.Russell@stfc.ac.uk, 01793 442061.

The STFC SHE Management System addresses the major hazards associated with our science and technology programmes. This training programme, [based on the codes](#), will not address the specific hazards for example associated with using a particular piece of machinery or equipment – this training should be sourced as appropriate from their manufacturer or supplier directly. Similarly this catalogue does not address the training required to undertake specific experiments or activities - how these are undertaken should be based on the risk assessment and as appropriate method statement for the activity planned with instruction and as appropriate supervision from your line manager.

Please note that SHE Group optimises the delivery of training courses across STFC sites to deliver in-house courses which are significantly cheaper than off site equivalents. To do this we hold course waiting lists which consequently means that individuals may need to wait for course numbers to reach a cost effective minimum before courses are planned. If you are commencing work with a new hazard and require training more urgently please contact SHE Group and we will put you in contact with a public provider.

If you have any questions about the suitability of any SHE training or advice on other more specialist SHE training not listed do not hesitate to contact your local SHE Group.

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SHE Code	Course Code	Title	Role	Ref. / Course Title	Duration	Refresh Frequency
1	SC0101	Lone and out of hours working	No specific training courses recommended - see BiteSize course .			
2	SC0201	Safe movement of vehicles on STFC sites	No specific training courses recommended - see BiteSize course .			
2	SC0202	Safe movement of vehicles on STFC sites	STFC Staff only	2.2 On-line Banksman Essentials (iHasco course)	As required	
3	SC0301	Safe use of cryogenic materials	Cryogen users	3.1 On-line Basic Introduction to Cryogenic Safety – under development	1 hr	5 years
3	SC0302	Safe use of cryogenic materials	Working in Cryogenic environment	3.2 Cryogenic Safety Awareness – theory only	2 hrs	5 years
3	SC0303	Safe use of cryogenic materials	Cryogen users	3.3 Cryogenic Safety Awareness – theory + practical	2 hrs + 1 hr	5 years
4	SC0401	Safety and safe use of work equipment	STFC Staff only	4.1 On-line Eye Protection (iHasco course)	As required	
4	SC0402	Safety and safe use of work equipment	STFC Staff only	4.2 On-line General Workshop Safety (iHasco course)	As required	
4	SC0403	Safety and safe use of work equipment	STFC Staff only	4.3 On-line Personal Protective Equipment (iHasco course)	As required	
4	SC0404	Safety and safe use of work equipment	STFC Staff only	4.4 On-line PUWER (iHasco course)	As required	
4	SC0405	Safety and safe use of work equipment	MEWP users	4.5 MEWP (1A)	1 day	3 years
4	SC0406	Safety and safe use of work equipment	MEWP users	4.6 Refresher for MEWP 1A	1 day	3 years
4	SC0407	Safety and safe use of work equipment	MEWP users	4.7 MEWP STATIC BOOM MOUNTED & SPIDER LIFT (1B)	1 day	3 years
4	SC0408	Safety and safe use of work equipment	MEWP users	4.8 Refresher for MEWP 1B	1 day	3 years
4	SC0409	Safety and safe use of work equipment	MEWP users	4.9 MEWP MOBILE VERTICAL/SCISSOR LIFT/NIFTY (3A)	1 day	3 years
4	SC0410	Safety and safe use of work equipment	MEWP users	4.10 Refresher for MEWP 3A	1 day	3 years
4	SC0411	Safety and safe use of work equipment	MEWP users	4.11 MEWP MOBILE BOOM/CHERRY PICKER/GENIE (3B)	1 day	3 years
4	SC0412	Safety and safe use of work equipment	MEWP users	4.12 Refresher for MEWP 3B	1 day	3 years
4	SC0413	Safety and safe use of work equipment	FLT users	4.13 Forklift Truck (covering all types) – Novice	5 days	3 years
4	SC0414	Safety and safe use of work equipment	FLT users	4.14 Refresher for above	1 day	3 years
4	SC0415	Safety and safe use of work equipment	FLT users	4.15 Forklift Truck B1 (up to and including 5T)	3 days	3 years
4	SC0416	Safety and safe use of work equipment	FLT users	4.16 Refresher Forklift Truck for B1	1 day	3 years
4	SC0417	Safety and safe use of work equipment	FLT users	4.17 Forklift Truck B2 (up to and including 15T)	3 days	3 years
4	SC0418	Safety and safe use of work equipment	FLT users	4.18 Refresher Forklift Truck for B2	1 day	3 years
4	SC0419	Safety and safe use of work equipment	FLT users	4.19 Forklift Truck B3 (over 15T)	3 days	3 years

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4	SC0420	Safety and safe use of work equipment	FLT users	4.20 Refresher Forklift Truck for B3	1 day	3 years
4	SC0421	Safety and safe use of work equipment	FLT users	4.21 Fork Accessories (Extensions, Jibs, Drum Grab)	1 day	3 years
4	SC0422	Safety and safe use of work equipment	Pallet truck users	4.22 Powered Pallet Truck A1 - Novice	1 day	3 years
4	SC0423	Safety and safe use of work equipment	Pallet truck users	4.23 Powered Pallet Truck A1 – Refresher	1 day	3 years
4	SC0424	Safety and safe use of work equipment	Telehandler users (J2)	4.24 Rough Terrain - Telehandler J2 users – Novice	1 day	3 years
4	SC0425	Safety and safe use of work equipment	Telehandler users (J2)	4.25 Rough Terrain - Telehandler J2 users – Refresher	0.5 day	3 years
4	SC0426	Safety and safe use of work equipment	Telehandler users (J3)	4.26 Rough Terrain - Telehandler J3 users – Novice	1 day	3 years
4	SC0427	Safety and safe use of work equipment	Telehandler users (J3)	4.27 Rough Terrain - Telehandler J3 users – Refresher	0.5 day	3 years
4	SC0428	Safety and safe use of work equipment	Designers/providers of equipment used by or provided to third parties.	4.28 UK CA (formerly CE) Marking Awareness	1 day	5 years
4	SC0429	Safety and safe use of work equipment	STFC Staff only	4.29 On-line Ladder Safety (iHasco course)	As required	
4	SC0430	Safety and safe use of work equipment	Ladder users	4.30 Internal STFC on-line Safe Use and Inspection of Ladders / Refresher	30 mins	5 years
4	SC0431	Safety and safe use of work equipment	Ladder inspectors	4.31 Internal STFC on-line Ladder Safety and Inspection for Ladder Inspectors / Refresher	45 mins	5 years
4	SC0432	Safety and safe use of work equipment	Users of Scaffold Towers	4.32 How to erect and use Scaffold Towers - Novice	1 day	3 years
4	SC0433	Safety and safe use of work equipment	Users of Scaffold Towers	4.33 How to erect and use Scaffold Towers - Refresher	0.5 day	3 years
4	SC0434	Safety and safe use of work equipment	Managers/supervisors of users of scaffold towers	4.34 Supervision/Inspection of Scaffold Towers for Managers	1 day	3 years
4	SC0435	Safety and safe use of work equipment	Users of Cantilever Towers	4.35 How to erect and use Cantilever Towers	1 day	3 years
4	SC0436	Safety and safe use of work equipment	STFC Staff only	4.36 On-line Abrasive Wheels (iHasco course)	As required	
4	SC0437	Safety and safe use of work equipment	Abrasive wheel users	4.37 Abrasive Wheels (all types) for Novices	1 day	3 years
4	SC0438	Safety and safe use of work equipment	Abrasive wheel users	4.38 Abrasive Wheels (all types) Refresher	0.5 day	3 years
4	SC0439	Safety and safe use of work equipment	Abrasive wheel users	4.39 Abrasive Wheels - pedestal grinders/bench mounted only	0.5 day	3 years
4	SC0440	Safety and safe use of work equipment	Abrasive wheel users	4.40 Abrasive Wheels – portable hand grinders only	0.5 day	3 years
5	SC0501	Incident reporting and investigation	No specific training courses recommended – see BiteSize course . Incident investigation is included within the 3 day Technical SHE Managers course, see SHE Code 10, below. Help files and ‘Quick Start’ guides for Evotix Assure can be found here .			

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5	SC0502	Incident reporting and investigation	STFC Staff only	5.2 On-line Slips, trips and falls (iHasco course)	As required	
6	SC0601	Risk management	Line managers and staff	6.1 STFC Risk Management Awareness Course + Refresher	2.5 hrs	5 years
6	SC0602	Risk management	Line managers	6.2 Risk management is included within the 3 day STFC Technical Managers course, see SHE Code 10, below.		
6	SC0603	Risk management	STFC Staff only	6.3 On-line Risk Awareness in the Workplace (iHasco course)	As required	
7	SC0701	SHE Improvement planning	No specific training courses recommended - see BiteSize course .			
8	SC0801	Travel on council business	High mileage drivers (>3000 business miles per year)	8.1 Driving Development	3.5 hrs	5 years
8	SC0802	Travel on council business	Professional Drivers (RAL)	8.2 Driving Development – Professional Drivers	3.5 hrs	2 years
8	SC0803	Travel on council business	Travellers to Low and Insignificant Security Risk Rating countries	8.3 On-line International SOS To access the course, use link to register	1 hr	Prior to first trip and then 5 yearly
8	SC0804	Travel on council business	Travellers to Medium, High and Extreme Security Risk Rating countries	8.4 On-line International SOS To access the course, use link to register	1 hr	Prior to each trip
9	SC0901	Working at height	Staff working at height	9.1 Working at Heights for Novices – must complete the on-line Working at Height Awareness (iHasco course) below beforehand	1 day	5 years
9	SC0902	Working at height	Staff working at height	9.2 Working at Heights Refresher	0.5 day	5 years
9	SC0903	Working at height	Managers and Supervisors of others working at height	9.3 Managers & Supervisors Responsibilities for Working at Height for Novices	1 day	3 years
9	SC0904	Working at height	Managers and Supervisors of others working at height	9.4 Managers & Supervisors Responsibilities for Working at Height Refresher	0.5 day	3 years
9	SC0905	Working at height	Permit to Work on Roof Issuers	9.5 plus Work on Roof Permitting	0.5 day	2 years
9	SC0906	Working at height	STFC Staff only	9.6 On-line Working at Height Awareness (iHasco course)	As required	
10	SC1001	Provision of SHE training	All Staff	10.1 SHE Induction/Refresher – MANDATORY (On-line)	1 hr	5 years
10	SC1002	Provision of SHE training	All Staff	10.2 STFC H&S Management Arrangements BiteSize – MANDATORY (On-line)	No requirement to refresh or repeat this course.	
10	SC1003	Provision of SHE Training	BID Tenants Only	10.3 BID Site Specific Tenant Safety Training – MANDATORY for BID tenants (On-line)	1 hr	5 years
10	SC1004	Provision of SHE training	Managers of staff in workshops,	10.4 STFC SHE Training for Technical Managers course	3 days	5 years

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			laboratories, science facilities or technical projects.	(initial 3 days; 1 day refresher – see below)		
10	SC1005	Provision of SHE training	As above	10.5 SHE Training for Technical Managers Refresher course	1 day	5 years
10	SC1006	Provision of SHE training	Managers of staff in offices	10.6 STFC SHE Training for Non-Technical Managers course	4 hrs	5 years
10	SC1007	Provision of SHE training	Technical graduates/postgraduate new starters and technician/engineering apprentices in their first or second year	10.7 STFC SHE Training for Technical Early Careers course	1 day	N/A
10	SC1008	Provision of SHE training	Directors and Senior Managers	10.8 Department Director & Senior Manager SHE Workshop	1 day	3 years, or as required
10	SC1009	Provision of SHE training	Departmental Safety Contacts	10.9 NEBOSH General Certificate (advised)	11 days	N/A
11	SC1101	Work in confined spaces	STFC Staff only	11.1 On-line Confined Spaces (iHasco course)	As required	
11	SC1102	Work in confined spaces	Staff working in confined spaces	11.2 Confined Space Medium Risk	2 days	3 years
11	SC1103	Work in confined spaces	Staff issuing Confined Space permits	11.3 Confined Space Awareness + Permit Writing	1 day	3 years
12	SC1201	Safe manual handling operations	All staff	12.1 Safe Manual Handling – MANDATORY – On-line	1 hr	5 years
13	SC1301	Construction, Design & Management (CDM)	STFC Staff only	13.1 On-line CDM Regulations (iHasco course)	As required	
13	SC1302	Construction, Design & Management (CDM)	Staff working directly under CDM	13.2 CDM Regulations 2015 : Duty Holders and Responsibilities / Awareness	1 day	5 years
13	SC1303	Construction, Design & Management (CDM)	Contractors/Principal Contractors	13.3 CDM for Principal Contractors	1 day	5 years
13	SC1304	Construction, Design & Management (CDM)	Designers/Principal Designers	13.4 CDM for Principal Designers	1 day	5 years
13	SC1305	Construction, Design & Management (CDM)	Client	13.5 CDM for Clients	1 day	5 years
13		Construction, Design & Management (CDM)	These courses can be combined in any format to suit the respective roles STFC staff undertake			
14		Management of radioactive sealed sources	See SHE code 29: Management of ionising radiation hazards at work			
15	SC1501	Control of contractors	Staff supervising contractors	15.1 STFC Contractor Safety Management course	1 day	5 years
15	SC1502	Control of contractors	Staff Letting Contracts	15.2 STFC Contractor Safety Management course	1 day	5 years
16	SC1601	Biological safety	BiteSize course.			
16	SC1602	Biosafety Awareness	Staff working with biological agents	16.2 Biosafety Awareness	1 day	5 years

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17	SC1701	Portable electrical equipment	PAT testers	17.1 PAT Testing Training course	1 day	5 years
18	SC1801	Control of noise at work	Competent Noise Assessor	External course attendance required, please contact your local SHE Group.		
18	SC1802	Control of noise at work	STFC Staff only	18.2 On-line Noise Awareness in the Workshop (iHasco course)	As required	
19	SC1901	Work on buildings, premises, services and infrastructure	No specific training courses recommended - see BiteSize course .			
20	SC2001	Controlling explosive and flammable gases and dusts (DSEAR)	Staff responsible for DSEAR hazards	20.1 DSEAR Awareness training course	0.5 day	5 years
20	SC2002	Controlling explosive and flammable gases and dusts (DSEAR)	Managers responsible for DSEAR hazards	20.2 DSEAR Advanced training course	0.5 day	5 years
21		Management of radioactive waste	See SHE code 29: Management of ionising radiation hazards at work			
21	SC2101	Radioactive waste	BiteSize course			
22	SC2201	Laser Safety	BiteSize course.			
22	SC2202	Working with lasers	Laser Users and Laser Nominated Persons (LNPs)	22.2 On-line Laser Safety Hazard Awareness (Basic Laser)	1 hr	3 years
22	SC2203	Working with lasers	Overall Laser Responsible Officers (OLROs) and Laser Responsible Officer (LROs)	22.3 Laser Safety Officer for Novices	1 day	3 years
22	SC2204	Working with lasers	Overall Laser Responsible Officers (OLROs) and Laser Responsible Officer (LROs)	22.4 On-line Laser Safety Officer Refresher Training.	1 hr	3 years
22	-	Working with lasers	Laser Nominated Persons (LNPs)	LNPs are trained in-house by LRO's. Please contact your local LRO for more details.	-	-
23	SC2301	Working with time varying EMFs	Supervisors/managers working in areas where electromagnetic fields exist	23.1 Electromagnetic Fields (EMF) Protection Supervisors Course	1 day	5 years
24	SC2401	Occupational health surveillance and health screening medicals	No specific training courses recommended - see BiteSize course .			
25	SC2501	Safe use of DSE	All staff	25.1 DSE Training – MANDATORY – On-line Swindon Office tenants complete DSE Agile training.	45 mins	5 years 2 years
25	SC2502	Safe use of DSE	All staff	25.2 Workstation Risk Assessment - MANDATORY – On-line. Separate assessments should be completed for home and work, if staff work at home on a regular basis.	45 mins	5 years
26	SC2601	Safe use of lifting equipment and lifting accessories	STFC Staff only	26.1 On-line LOLER (iHasco course)	As required	

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26	SC2602	Safe use of lifting equipment and lifting accessories	Lifting operators/Crane users	26.2 Crane Operator - Gantry Under 2T (RAL) - Novice	1 day	3 years
26	SC2603	Safe use of lifting equipment and lifting accessories	Lifting operators/Crane users	26.3 Crane Operator - Gantry Under 2T (RAL) - Refresher	1 day	3 years
26	SC2604	Safe use of lifting equipment and lifting accessories	Lifting operators/Crane users	26.4 Crane Operator – Gantry Wired & Remote (RAL) - Novice	1 day	3 years
26	SC2605	Safe use of lifting equipment and lifting accessories	Lifting operators/Crane users	26.5 Crane Operator – Gantry Wired & Remote (RAL) - Refresher	1 day	3 years
26	SC2606	Safe use of lifting equipment and lifting accessories	Lifting operators/Crane users	26.6 Crane Operator – X-Y Crane (RAL) - Novice	1 day	3 years
26	SC2607	Safe use of lifting equipment and lifting accessories	Lifting operators/Crane users	26.7 Crane Operator – X-Y Crane (RAL) - Refresher	1 day	3 years
26	SC2608	Safe use of lifting equipment and lifting accessories	Lifting operators/Crane users	26.8 Crane Operator – Electric Overhead Travelling / Jib Crane (DL) - Novice	1 day	3 years
26	SC2609	Safe use of lifting equipment and lifting accessories	Lifting operators/Crane users	26.9 Crane Operator – Electric Overhead Travelling / Jib Crane (DL) - Refresher	1 day	3 years
26	SC2610	Safe use of lifting equipment and lifting accessories	Appointed Person LOLER Manager	26.10 Appointed Person LOLER Manager	5 days	5 years
26	SC2611	Training to carry out basic lifting operations	Lifting personnel	26.11 Slinger/Signaller (Simple Rigging)	1 day	5 years
27	SC2701	Receipt and dispatch of hazardous substances	Logistics personnel	27.1 Dangerous Goods Awareness course	1 day	5 years
27	SC2702 SC2703 SC2704	Receipt and dispatch of hazardous substances	Logistics personnel – specific courses for transport by: • Road; • Air; and • Sea.	• Dangerous Goods Shipper (Road) (SC2702) • ICAO accredited Dangerous Goods (Air) (SC2703) • Dangerous Goods Shipper (Sea) (SC2704)	3 days 3 days 2 days	2 years
27	SC2705	Receipt and dispatch of hazardous substances	Dangerous Goods Safety Advisor (DGSA)	27.5 DGSA Accredited Course	5 days	5 years
28		Management of radioactive open sources	See SHE code 29: Management of ionising radiation hazards at work			
29	SC2901	Management of ionising radiation hazards at work	Those working in radiation areas	29.1 General Radiation Awareness (on-line)	1 hr	3 years
29	SC2902	Management of ionising radiation hazards at work	Users of radioactive materials	29.2 Working with Ionising Radiation – must complete the General Radiation Awareness on-line course beforehand. Initial face-to-face course and then Refresher course below.	1 day	5 years
29	SC2903	Management of ionising radiation hazards at work	Users of radioactive materials	29.3 Working with Ionising Radiation Refresher (on-line)	45 mins	5 years
29	SC2904	Management of ionising radiation hazards at work	Radiation Protection Supervisors	29.4 Radiation Protection Supervisors (RPS) + Refresher	1 day	3 years

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29	SC2905	Management of ionising radiation hazards at work	STFC Group Leaders, Division Heads, Department Directors with responsibility for work with radiation	29.5 Radiation Protection Awareness for Managers (on-line) – under development	40 mins	3 years
30	SC3001	SHE auditing and inspection	Safety tour members	30.1 Safety Tour Training – face-to-face – DL only. For refresher training, please complete the on-line course below.	1 hr	5 years
30	SC3002	SHE auditing and inspection	Safety tour members	30.2 Safety Tour Training + Refresher – On-line	30 mins	5 years
30	SC3003	SHE auditing and inspection	SHE auditors	30.3 SHE Auditor Training	1 day	5 years
31	SC3101	Disposal of controlled and hazardous wastes	STFC Staff only	31.1 BiteSize Disposal of Controlled and Hazardous Wastes		
31	SC3102	Disposal of controlled and hazardous wastes	Waste Disposal Officers	31.2 Practical Waste Management & Waste Minimisation	1 day	5 years
32	SC3201	Fire and emergency management	Building/Fire Wardens	32.1 Building/Fire Warden Training	2.5 hours	3 years
32	SC3202	Fire and emergency management	Building/Fire Wardens	32.2. Site Specific Building/Fire Warden Refresher Training (on-line)	45 mins	3 years
32	SC3203	Fire and emergency management	Building Fire Managers	32.3 Building Fire Manager + Refresher (RAL only)	2.5 hrs	5 years
32	SC3204	Fire and emergency management	All staff	32.4 Site Specific Fire Safety (on-line) – MANDATORY As Swindon Office tenants STFC complete JBOS annual fire training.	1 hr	5 years
32	SC3205	Fire and emergency management	Hot work permit issuers	32.5 Hot Work Permit Assessor – under development. Pilot to be run at RAL in Summer 2024.	2 hrs	3 years
32	SC3206	Hot Work Permit Awareness	Hot Work Permit users	32.6 Hot Work Permit Awareness Training (on-line)	30 mins	5 years
32	SC3207	Practical Fire Extinguisher Training – DL ONLY	All Staff – DL ONLY	32.7 Practical Fire Extinguisher Training	1 hr	5 years
33	SC3301	Safety of pressure systems	Staff using pressurised gas cylinders	33.1 Compressed Gas Cylinder Safety Awareness (including a practical session)	1 day	5 years
33	SC3302	Safety of vacuum systems	Staff using vacuum gas systems	33.2 Under development as above course does not include vacuum systems.		
33	SC3303	Safety of pressure and vacuum systems	Pressure/vacuum system nominated engineers	33.3 Pressure Systems Safety Regulations Awareness (PSSR) Training	1 day	5 years
34	SC3401	Electricity	All STFC staff, and others working on STFC sites (including agency and fixed term staff, tenants, long term contractors)	34.1 Electrical Safety Essentials (on-line) - MANDATORY	30 mins	5 years
34	SC3402	Electricity	STFC Staff only	34.2 On-line Electrical Safety (iHasco course)	As required	

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34	SC3403	Electricity	Electrical nominated persons, Authorised Persons, Authorising Engineers, Accompanying Safety Persons	34.3 Electrical First Aid (only required where individuals are not already first aiders)	3.5 hrs	3 years
34	SC3404	Electricity	Electrical Nominated and Authorised Persons	34.4 Electrical nominated and authorised persons safety course (2 x 2hrs)	4 hrs	5 years
34	SC3405	Electricity	Electrical Authorised Persons	34.5 Electrical authorised person safety course	2 days	5 years
34	SC3406	Electricity	Electrical Nominated and Authorised Persons	34.6 Electrical Competent Person : Low Voltage (CP3)	2 days	5 years
34		Electricity	Electrical Authorising Engineers	See code		
34		Electricity	All staff engaged in electrical operations should also undertake an Asbestos Awareness Course, see below			
35	SC3501	Asbestos Management	All STFC staff, and others working on STFC sites (including agency and fixed term staff, tenants, long term contractors)	35.1 Asbestos Essentials (on-line) - MANDATORY	30 mins	5 years
35	SC3502	Asbestos Management	Any STFC staff member (including agency staff) whose work, directly or through others, could potentially influence or disturb asbestos containing materials secured within the fabric of STFC sites, buildings, plant or equipment.	35.2 Year 1: Asbestos Awareness course for Novices (tutor led) – 3 hrs		
35	SC3503	Asbestos Management	Any STFC staff member (including agency staff) whose work, directly or through others, could potentially influence or disturb asbestos containing materials secured within the fabric of STFC sites, buildings, plant or equipment.	35.3 Years 2 and 3: ON-LINE - Asbestos Awareness Course (on-line) (NOTE: this is not the Asbestos Essentials course)		
35	SC3504	Asbestos Management	Any STFC staff member (including agency staff) whose work, directly or through others, could potentially influence or disturb asbestos containing materials secured within the fabric of STFC sites, buildings, plant or equipment.	35.4 Year 4 etc: Asbestos Awareness Refresher course (tutor led) – 2 hrs		
35	SC3505	Asbestos Management	STFC Staff only	35.5 On-line Asbestos Awareness (iHasco course)	As required	

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35	SC3506	Asbestos Management	Asbestos Control Officers	35.6 British Occupational Hygiene Society accredited asbestos management course: P405: Management of asbestos in buildings Exempt from completion of the Asbestos Awareness Courses (tutor led or on-line)	4 days	3 years
36	SC3601	Management of first aid	First aiders	36.1 First Aid at Work - Initial training – LEGAL REQUIREMENT	3 days	3 years
36	SC3602	Management of first aid	First aiders	36.2 First Aid at Work – Refresher training - LEGAL REQUIREMENT	2 days	3 years
36	SC3603	Management of first aid	First aiders	36.3 Annual Basic Skills update and Defibrillator Refresher – COMPANY POLICY (Refresher carried out ideally mid-way between legal courses).	4 hrs	18 months after legal course
36	SC3604	Management of first aid	HF users	36.4 HF First Aid training	2.5 hrs	3 years
37	SC3701	COSHH	BiteSize course			
37	SC3702	COSHH	Chemical users	37.2 Basic COSHH Awareness (on-line)	30 mins	5 years
37	SC3703	COSHH	STFC Staff only	37.3 On-line COSHH (iHasco course)	As required	
37	SC3704	COSHH	COSHH Assessors	37.4 COSHH Assessor	1 day	5 years
37	SC3705	COSHH	Chemical, construction and manufacturing users where dust or hazardous substances are generated	37.5 Respiratory Protective Equipment (RPE) Face Fit Training (1:1 fitting session with Face Fit Tester)	1 hr	2 years
38		Control of Legionella	Legionella Responsible Persons	See SHE Group	TBA	3 years
38	SC3801	Control of Legionella	Staff working in areas where legionella hazards exist.	38.1 Legionella Awareness	1 day	3 years
38	SC3802	Legionella Awareness	STFC Staff only	38.2 On-line Legionella Awareness (iHasco course)	As required	
39	SC3901	Working with static magnetic fields	No specific training courses recommended - see BiteSize course .			
40	SC4001	Working with interlock systems	STFC Staff who employ and could employ interlock systems	40.01 Bitesize: Interlocks for personnel and environmental protection		
40	SC4002	Working with interlock systems	STFC Staff who employ and could employ interlock systems	Under development		
41	SC4101	Controlling pollution to air, water and land	Estates and other staff engaged in managing waste streams to land, air and water	41.1 Environmental Awareness	1 day	5 years

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SHE Code	Course Code	Title	Role	Ref. / Course Title	Duration	Refresh Frequency
41	SC4102	Controlling pollution to air, water and land	Potential users of spill kits	41.2 Spill Kit / Management Training + Refresher (on-line)	30 mins	5 years
42	SC4201	Emergency Management – new code to be released	Emergency Team	42.1 Spill First Responder Training – theory + practical	3.5 hrs	5 years