

How to report an incident or near miss (Assure GO+)

Quick Start Guide

How to access the portal:

Navigate to...

https://app.uk.sheassure.net/ukri/p/STFC_Open_Z7GHXvqMA5

Select if you would like any forms available offline

Please select the forms you'd like to access whilst offline.
You can change this later.

☐ Report an incident - STFC
☐ Complete a DSE Assessment

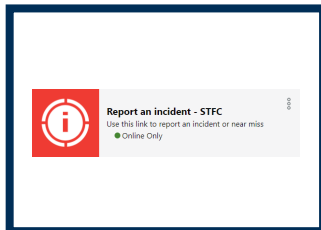
Close

OK

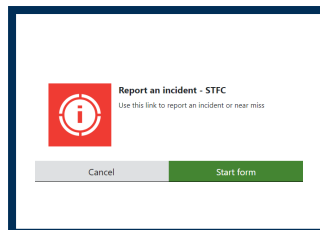
Use the links to start a new form!

Report an incident or near miss:

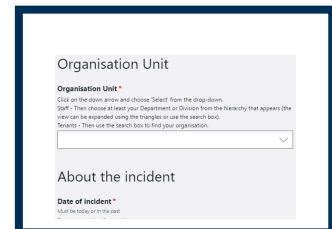
Click "Report an incident - STFC"



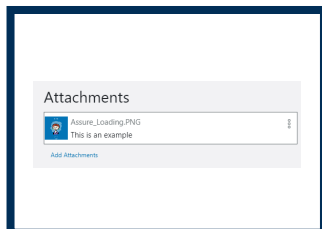
Click "Start form"



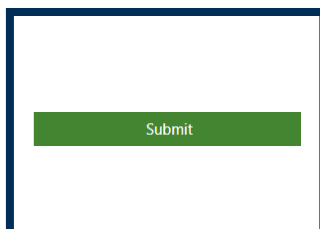
Complete the form, then click "Next"
(Note that mandatory fields are marked with *)



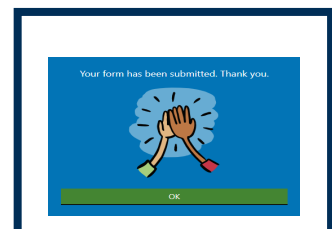
Add attachments...



Click "Submit"



You should then see the confirmation message



Once submitted the incident will be assigned to a health and safety advisor who will investigate the incident or near-miss.

Please report issues to the SHE Applications Team:

Email: SheWebAdministrator@stfc.ac.uk