



DISCONNECTION NOTICE (ELECTRICAL)

ORIGINAL

Complete precisely and legibly in BLOCK CAPITALS using BLACK or BLUE ink

PART 1: DECLARATION - to be completed by the Nominated Person (Electrical)

I hereby declare that this Notice has been issued in accordance with the Rules and Procedures set out in STFC Safety Code 34 (Electrical Safety). Additional information may be added on the reverse of this Notice.

Important: Please read the *Condition of Issue* at the foot of this page.

Building: Reason for Disconnection:

Circuit	Circuit Details	Point of Disconnection
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Removals	Yes	No	N/A
Supply Cables have been totally removed from equipment	☐	☐	☐
All cable management systems (conduits, trunking, etc.) have been removed	☐	☐	☐
All control equipment has been removed	☐	☐	☐

Other comments:

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I, as a Nominated Person (Electrical) having appointment to do so, hereby declare that the above disconnections have been carried out and fully verified.

Signed: (Nominated Person) Print Name:

Contact Tel. No. Date:/...../..... Time::.....

PART 2: APPROVAL - to be completed by the Authorised Person (Electrical)

I have physically examined the disconnection(s) detailed in Part 1 of this Notice and agree that it is safe for this work to proceed.

Signed: (Authorised Person) Date:/...../.....

Print Name: Time::.....

Condition of Issue:

It is essential that if any electrical services are discovered that are not detailed above, either through lack of labelling or different circuit reference number, all work shall be suspended immediately. All unidentified circuits shall be treated as live and must be reported to either the Authorised Person detailed in Part 2, or any other Authorised Person (Electrical) appointed to the system or equipment. The Authorised Person will take action to resolve the issue, and where it is found that a danger exists, report the matter to the Authorising Engineer (Electrical) and enter the incident on SHE Enterprise.



DISCONNECTION NOTICE (ELECTRICAL)

DUPLICATE COPY

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Other comments:

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I, as a Nominated Person (Electrical) having appointment to do so, hereby declare that the above disconnections have been carried out and fully verified.

Signed: (Nominated Person) Print Name:

Contact Tel. No. Date:/...../..... Time::.....

PART 2: APPROVAL - to be completed by the Authorised Person (Electrical)

I have physically examined the disconnection(s) detailed in Part 1 of this Notice and agree that it is safe for this work to proceed.

Signed: (Authorised Person) Date:/...../.....

Print Name: Time::.....

Condition of Issue:

It is essential that if any electrical services are discovered that are not detailed above, either through lack of labelling or different circuit reference number, all work shall be suspended immediately. All unidentified circuits shall be treated as live and must be reported to either the Authorised Person detailed in Part 2, or any other Authorised Person (Electrical) appointed to the system or equipment. The Authorised Person will take action to resolve the issue, and where it is found that a danger exists, report the matter to the Authorising Engineer (Electrical) and enter the incident on SHE Enterprise.

THIS NOTICE IS NOT VALID UNTIL PARTS 1 AND 2 ARE SIGNED