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CERTIFICATE OF TRANSFER OF CONTROL (ELECTRICAL)

ORIGINAL (page 1 of 4)

Complete precisely and legibly in BLOCK CAPITALS using BLACK or BLUE ink

PART 1: ISSUE - To be completed by the Authorised Person (Electrical)

This Certificate is issued in accordance with the Rules and Procedures set out in STFC Safety Code 34 (Electrical Safety)

Location of equipment

Details of transfer
including area and/or
equipment

Work to be carried out

Keys issued:

Area or Equipment	Number of Keys Issued	Number of Keys returned
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.....		
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I hereby transfer Control of the Area and/or Equipment detailed above:

To: Representing:

Signed: (Authorised Person) Print Name:

Contact Tel. No. Date:/...../..... Time::

PART 2: RECEIPT - To be completed by the Responsible Person authorised to accept control by the organisation identified in Part 1

- 1) I hereby accept Control for the Area and/or Equipment detailed in Part 1 on behalf of my organisation.
- 2) I confirm that I accept responsibility for ensuring all Permits, Sanctions, and Authorities are issued as required, and that all work will be carried out in accordance with STFC Safety Code 34, or with the Rules and Procedures of my organisation if these have been deemed acceptable by the STFC Authorising Engineer, and that I agree to the Conditions of Issue on the reverse of this Notice.
- 3) I shall ensure that all keys issued in Part 1 are returned on the return of this Certificate.

Signed: (Responsible Person) Print Name:

Contact Tel. No. Date:/...../..... Time::



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CERTIFICATE OF TRANSFER OF CONTROL (ELECTRICAL)

DUPLICATE (Page 2 of 4)

Complete precisely and legibly in BLOCK CAPITALS using BLACK or BLUE ink

PART 1: ISSUE - To be completed by the Authorised Person (Electrical)

This Certificate is issued in accordance with the Rules and Procedures set out in STFC Safety Code 34 (Electrical Safety)

Location of equipment

Details of transfer
including area and/or
equipment

Work to be carried out

Keys issued:

Area or Equipment	Number of Keys Issued	Number of Keys returned
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I hereby transfer Control of the Area and/or Equipment detailed above:

To: Representing:

Signed: (Authorised Person) Print Name:

Contact Tel. No. Date:/...../..... Time::

PART 2: RECEIPT - To be completed by the Responsible Person authorised to accept control by the organisation identified in Part 1

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- 3) I shall ensure that all keys issued in Part 1 are returned on the return of this Certificate.

Signed: (Responsible Person) Print Name:

Contact Tel. No. Date:/...../..... Time::

PART 3: RETURN - To be completed by the Responsible Person authorised to return control by the organisation identified in Part 1

- 1) I hereby return Control and all responsibility for Safety back to STFC.
- 2) All keys issued in Part 1 have been returned.

Signed: (Responsible Person) Date:/...../.....

Print Name: Time::

PART 4: CANCELLATION - To be completed by the Authorised Person (Electrical)

- 1) The Original sheet of this Certificate has been returned to me and destroyed, and all keys have also been returned.
- 2) This Certificate is cancelled.

Signed: (Authorised Person) Date:/...../.....

Print Name: Time::

THIS CERTIFICATE IS NOT VALID UNTIL PARTS 1 AND 2 ARE SIGNED

Conditions of Issue
ORIGINAL (3 of 4)

Note 1:
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Note 2:
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Note 3:
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Note 4:
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Note 5:
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Note 6:
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Conditions of Issue
DUPLICATE (4 of 4)

Note 1:
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Note 2:
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Note 3:
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Note 4:
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Note 5:
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Note 6:
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