

Priority	Improvement Area	Objective	ID	Action	Owner	RAG Status	Original Completion Date	Updated Completion Date	24/25 SHE Objective	Update Notes
High	Contractor Management	Provide a focus to contractor related incidents at ISIS	A1.4	Contractor related incidents to be highlighted with ILT	Duncan Francis	Complete				
		Ensure that ISIS has an adequate number of contractor supervising officers	A1.7	Record trained CSO's in the SHE directory and provide ILT with a list of gaps.	Duncan Francis	Complete				
			A1.8	Staff instructed to complete bite size training and identify staff for CSO training as required.	Matt North	Complete			YES	
			A1.9	Train staff as CSO's	SHE / Duncan Francis	Ongoing				
N/A	Identifying and manging Health & Safety Risks	Fire Safety Management & Risk Control	A4.4	Take part in fire risk management workshops & lead change management within the department.	Matt North	Ongoing	Q4 23/24		YES	ISIS H&S Mnagement Team met with Fire Safety Lead. Waiting for information from fire safety strategy
Med	Safety Culture & Workforce Behavior	Visibly promote good safety behavior within department	A2.2	Communicate sucess stories from incident reporting and investigation to staff	All	In Progress				
High	Risk Assessments & Method Statements	Improve quality of Risk Assessments & Method Statements	A6.1	Esure all staff have some form of RA training in line with their work environment and activities	Duncan Francis	New				Dependant on outcome of training needs analysis activity
			A6.2	Work with GL's to clean up the ISIS RA directory and ensure that RA's that are no longer applicable are either deleted or archived	Duncan Francis	In Progress	Q3 24/25			
High	Safety Management System - Management Information; monitoring, reporting and reviewing performance	Achieve high-quality and timely SHE MI that provides accuract view of SHE performance and enables focussed management action.	A5.4	Capture and review safety related appointments and training for ISIS staff.	Duncan Francis	In Progress		TBD		Needs further discussion on methodology to make this activity succesful
			A7.1	Improve the data source error and integrity issues for both Totara & Evotix	Matt North	In Progress				
Med	Safety Training Needs	Provide the ISIS Safety Management team with oversight of safety training needs and associated training plan	A8.1	Instruct managers to review safety training catalogue and identify training gaps	Matt North	Complete			Yes	
			A8.2	Define a plan to achieve the objective	Matt North	New				
Low	Chemical Safety	Improve Chemical Safety in STFC	A9.1	ISIS representation on the STFC chemical safety management committee	Marek Jura	Complete			Yes	
			A9.2	Actions from chemical safety management committee	Marek Jura	New	Dependant on outcomes from A9.1			
			A9.3	"Working well" activity underway to look at improving chemical and bio lifecycle management	TBD	New				

RAG Status

In Progress or Complete

Overdue by <= 6 Months

Overdue by > 6 Months

New