

# Certificates and Accreditations 2013



## CONTACT US:

freephone: 0808 100 2434

[www.bagnallandmorris.com](http://www.bagnallandmorris.com)

✉ [info@bagnallandmorris.com](mailto:info@bagnallandmorris.com)

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# Certificates and Accreditations



## CERTIFICATE OF REGISTRATION UNDER THE WASTE (ENGLAND AND WALES) REGULATIONS 2011

### Regulation Authority

Name: Environment Agency  
Address: National Customer Contact Centre  
99 Parkway Avenue  
Sheffield  
S9 4WF  
Tel: 03708 506 506 Fax: 0114 2626697

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011:-

Name(s) of registered carrier: Bagnall & Morris (Waste Services) Ltd.  
Registered as an: Upper Tier Carrier Broker Dealer  
Registration number: CB/PM3684GP (previously known as NSO/542577)  
Business name (if any):  
Address of principal place of business: 16 Dock Road South,  
WIRRAL,  
Merseyside,  
CH62 4SQ  
Tel: 0151 346 2900 Fax:  
Date of registration: 26/06/2011  
Date of expiry of registration (unless revoked): 25/06/2014

Signature of authorised officer  
of the regulation authority:

A handwritten signature in black ink, appearing to read "Paula [unclear]".

Date: 09/06/2011



190631

190631

# Certificates and Accreditations



ENVIRONMENT  
AGENCY

## ENVIRONMENTAL PROTECTION ACT 1990. WASTE MANAGEMENT LICENCE.

Licence Ref No: EA WML 50159 Facility Type: Transfer Station

The Environment Agency, in pursuance of Part II of the Environmental Protection Act 1990, hereby grants a waste management licence authorising the

Keeping/Treating  
of controlled waste on the land specified in schedule 1 of this licence to

Bagnall & Morris (Waste Services) Ltd 034733370

Mc Ewan Wallace, 68 Argyle Street, Birkenhead, Wirral, CH41 6AF

those persons being in occupation of the said land, the said licence being subject to the conditions specified in schedule 2 to this licence.

In this licence the words and expressions contained in schedule 2 shall have the meaning assigned to them therein.

### SCHEDULE 1. - SPECIFIED LAND.

The licence relates to the land at:

16 Dock Road South, Bromborough, Wirral, CH62 4SQ

SJ 3448 8380

(hereinafter called "the site") shown edged red on Drawing Reference Number

L1194/002

attached to this licence.

For Environment Agency use only.

Signed

A handwritten signature in blue ink, appearing to read 'Claire Bunter'.

Claire Bunter

Team Leader Environment Management

Dated: 30 May 2003

YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL DETAILED IN THE  
NOTES AT THE END OF THIS LICENCE

Annette Fraser - Area Manager South  
"Appleton House", 410 Birchwood Boulevard, Birchwood, Warrington, WA3 7WD Tel: 01925 840000

# Certificates and Accreditations

## Permit

The Environmental Permitting (England and Wales) Regulations 2007

## Permit

Permit number

**EPR/FP3790VX**

The Environment Agency hereby authorises, under regulation 13 of the Environmental Permitting (England and Wales) Regulations 2007

**Bagnall & Morris Limited** ("the operator"),

whose registered office is

68 Argyle Street

Birkenhead

Merseyside

CH41 6AF

company registration number 00535389

to operate a standard facility described in standard rules SR2008No3 75kte at

Europa Gate

Trafford Park

Manchester

M17 1DU

to the extent authorised by and subject to the conditions of this permit.

Under regulation 27(2) of the Regulations, standard rules SR2008No3 75kte are conditions of this permit.

| Name                                                                                | Date                        |
|-------------------------------------------------------------------------------------|-----------------------------|
|  | 22 <sup>nd</sup> March 2010 |

**Jane McNamara**

Authorised on behalf of the Agency

Permit Number  
EPR/FP3790VX

Page 1

22/03/2010



# Certificates and Accreditations

**riskservices** <sup>(NW) Ltd</sup>  
Commercial Insurance Brokers



Our Ref:

03 July 2012

**TO WHOM IT MAY CONCERN**

Dear Sirs,

**Bagnall & Morris (Waste Services) Ltd**

We act as Insurance Brokers to the above named Client and confirm their insurance covers, subject to policy terms & conditions, as follows –

**EMPLOYERS' LIABILITY**

Policy Number : CC603560  
Insurer : Zurich  
Operative Dates : 01 July 2012 to 30 June 2013  
Indemnity : £10,000,000 any one event  
Clauses : Indemnity to Principals

**PUBLIC LIABILITY/PRODUCTS LIABILITY**

Policy Number : JJ605131 / 0024651631  
Insurer : Zurich, Chartis  
Operative Dates : 01 July 2012 to 30 June 2013  
Indemnity : Public Liability £20,000,000 any one claim  
: Products Liability £20,000,000 any one incident/period of insurance  
Clauses : Indemnity to Principals

Any questions concerning these insurances policies should be directed to the writer.

We trust that you will accept this letter as evidence of insurance cover being in force, but should you require any further details or clarification, please do not hesitate to contact the writer

Yours faithfully,

Chris Williams



Member of the British Insurance Brokers' Association

Authorised and Regulated by the Financial Services Authority



1st Floor • 171 Boughton • Chester CH3 5BH  
tel: 01244 351724 • fax: 01244 351706  
email: [enquiries@riskservicesnw.co.uk](mailto:enquiries@riskservicesnw.co.uk) • web: [www.riskservicesnw.co.uk](http://www.riskservicesnw.co.uk)  
Registered Office: 56 Hamilton Street, Birkenhead, Wirral CH41 5HZ Reg No. 3785636  
For Terms and Conditions see supplementary sheet

# Certificates and Accreditations

## Certificate of Registration



This is to certify that the Environmental Management System of

**Bagnall & Morris Waste Services Limited**

Dock Road South, Bromborough, Wirral, Merseyside, CH62 4SQ

applicable to

**The provision of a trade and commercial waste collection service. The operation of a waste transfer station (MRF) for solid, dry, non-hazardous commercial and industrial waste.**

has been assessed and registered by NQA against the provisions of

**BS EN ISO 14001 : 2004**

This registration is subject to the company maintaining an environmental management system, to the above standard, which will be monitored by NQA.

*Alan Ware*

Certification Director



Certificate No:  
Date:  
Reissued:  
Valid Until:

E 501  
4 November 2003  
4 April 2013  
11 August 2014

The use of the UKAS Accreditation Mark indicates accreditation in respect of those activities covered by the accreditation certificate number 015 held by NQA.  
NQA is a trading division of Ascotiva Group Ltd. Registration No. 02513162. Registered Office: Warwick House, Houghton Hall Park, Houghton Regis, Dunstable, Bedfordshire, LU5 5ZX.  
This certificate is the property of NQA and must be returned on request.

# Certificates and Accreditations

## Certificate of Registration



This is to certify that the Health & Safety Management System of

**Bagnall & Morris Waste Services Limited**

Dock Road South, Bromborough, Wirral, Merseyside, CH62 4SQ

applicable to

**The provision of a trade and commercial waste collection service. The operation of a waste transfer station for solid, dry, non-hazardous commercial and industrial waste. The secure destruction of confidential material as required by BS15713**

has been assessed and registered by NQA against the provisions of

**BS OHSAS 18001:2007**

This registration is subject to the company maintaining an occupational health & safety management system, to the above standard, which will be monitored by NQA.

Head of NQA



Certificate No:  
Date:  
Reissued:  
Valid Until:  
EAC Code:

H 156  
14 April 2005  
20 June 2011  
20 June 2014  
35/39

The use of the UKAS Accreditation Mark indicates accreditation in respect of those activities covered by the accreditation certificate number 015 held by NQA.  
NQA is a trading division of Ascortiva Group Ltd, Registration No. 02513162. Registered Office: Warwick House, Houghton Hall Park, Houghton Regis, Dunstable, Bedfordshire, LU5 5ZX.  
This certificate is the property of NQA and must be returned on request.



# Certificates and Accreditations

## Certificate of Registration



This is to certify that the Quality Management System of

**Bagnall & Morris Waste Services Limited**  
Dock Road South, Bromborough, Wirral, Merseyside, CH62 4SQ

applicable to

**The provision of a trade and commercial waste collection service. The operation of a waste transfer station (MRF) for solid, dry, non-hazardous commercial and industrial waste.**

has been assessed and registered by NQA against the provisions of

**BS EN ISO 9001 : 2008**

This registration is subject to the company maintaining a quality management system, to the above standard, which will be monitored by NQA.

*Aran Weir*

Certification Director



Certificate No:  
Date:  
Reissued:  
Valid Until:  
EAC Code:

15337  
4 September 2002  
4 April 2013  
11 August 2014  
35/39

The use of the UKAS Accreditation Mark indicates accreditation in respect of those activities covered by the accreditation certificate number 015 held by NQA.  
NQA is a trading division of Ascortiva Group Ltd, Registration No. 02513162. Registered Office: Warwick House, Houghton Hall Park, Houghton Regis, Dunstable, Bedfordshire, LU5 5ZX.  
This certificate is the property of NQA and must be returned on request.

# Certificates and Accreditations

## Certificate of Registration



This is to certify that the Environmental Management System of

**Bagnall and Morris Waste Services Ltd**  
1 Europa Gate, Trafford Park, Manchester, M17 1DW

applicable to

**The provision of a trade and commercial waste collection service. The operation of a waste transfer station (MRF) for solid, dry, non-hazardous commercial and industrial waste.**

has been assessed and registered by NQA against the provisions of

**BS EN ISO 14001 : 2004**

This registration is subject to the company maintaining an environmental management system, to the above standard, which will be monitored by NQA.

**This is part of a multi-site certification**

*Alan Ware*

Certification Director



Certificate No:  
Date:  
Reissued:  
Valid Until:

E 501/ 2  
26 September 2011  
4 April 2013  
11 August 2014

The use of the UKAS Accreditation Mark indicates accreditation in respect of those activities covered by the accreditation certificate number 015 held by NQA.  
NQA is a trading division of Ascotiva Group Ltd. Registration No. 02513162. Registered Office: Warwick House, Houghton Hall Park, Houghton Regis, Dunstable, Bedfordshire, LU5 5ZX.  
This certificate is the property of NQA and must be returned on request.

# Certificates and Accreditations

## Certificate of Registration



This is to certify that the Quality Management System of

**Bagnall and Morris Waste Services Ltd**  
1 Europa Gate, Trafford Park, Manchester, M17 1DW

applicable to

**The provision of a trade and commercial waste collection service. The operation of a waste transfer station (MRF) for solid, dry, non-hazardous commercial and industrial waste.**

has been assessed and registered by NQA against the provisions of

**BS EN ISO 9001 : 2008**

This registration is subject to the company maintaining a quality management system, to the above standard, which will be monitored by NQA.

**This is part of a multi-site certification**

*Alan Ware*

Certification Director



Certificate No:  
Date:  
Reissued:  
Valid Until:  
EAC Code:

15337/ 1  
26 September 2011  
4 April 2013  
11 August 2014  
39

The use of the UKAS Accreditation Mark indicates accreditation in respect of those activities covered by the accreditation certificate number 015 held by NQA.  
NQA is a trading division of Ascotiva Group Ltd. Registration No. 02513162. Registered Office: Warwick House, Houghton Hall Park, Houghton Regis, Dunstable, Bedfordshire, LU5 5ZX.  
This certificate is the property of NQA and must be returned on request.

# Certificates and Accreditations

## safecontractor<sup>®</sup> Accreditation Certificate



This is to certify that

Bagnall And Morris Waste Services Ltd

has achieved **safecontractor** accreditation  
in accordance with the schedule overleaf.

Date 25th March 2013

This certificate is valid until

24th March 2014

Certificate Number

AK8506

Signed

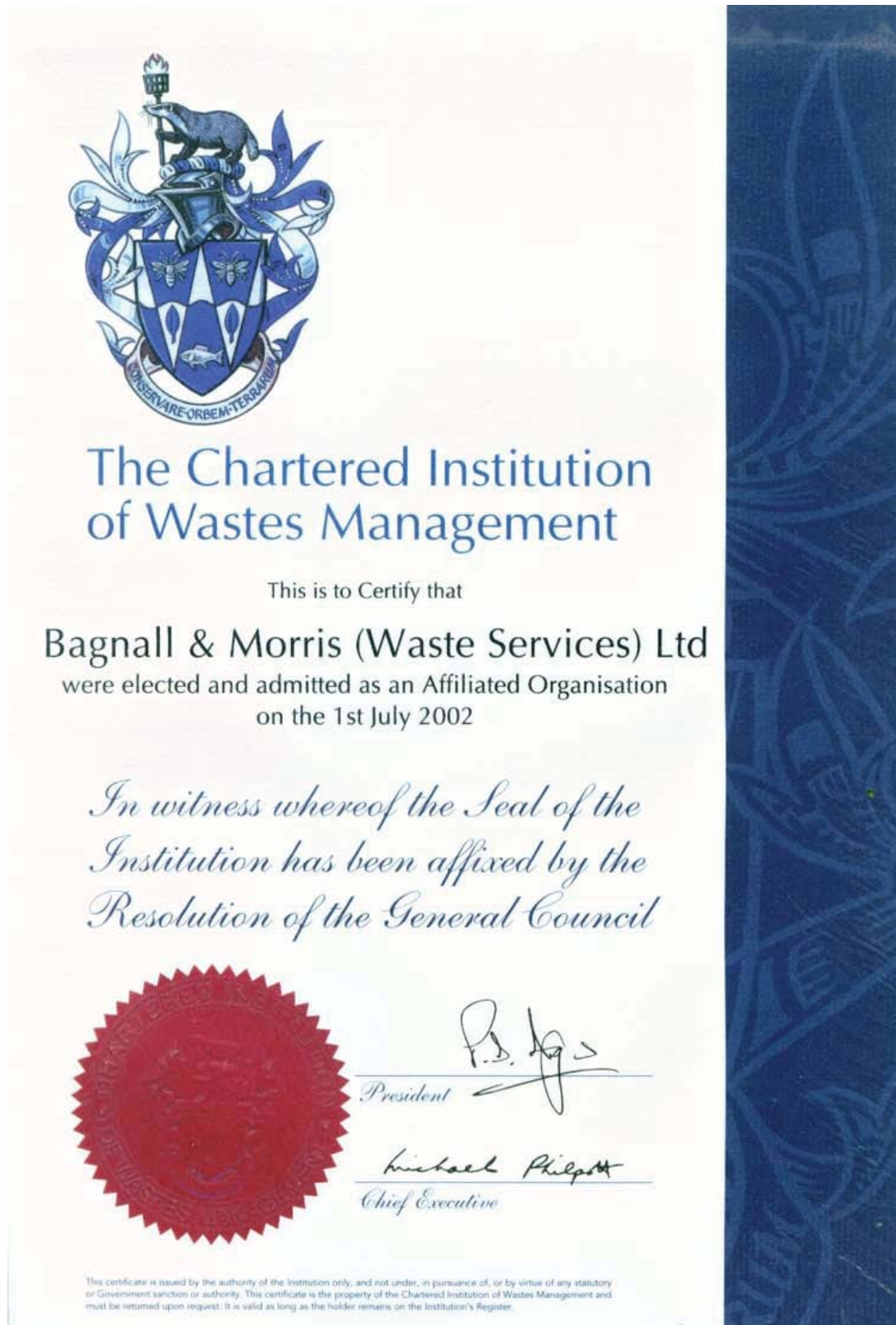
John Kinge  
Technical Director

A handwritten signature in blue ink, appearing to read 'John Kinge'.





# Certificates and Accreditations



# Certificates and Accreditations



## Carbon neutrality certificate for

### Bagnall & Morris Services Waste Services Ltd

Carbon neutrality of the full organisation achieved by Bagnall & Morris Waste Service Ltd in accordance with PAS 2060 at **29 March 2012** for the one year period commencing 1 April 2010, Carbon Footprint Ltd declared.



Carbon  
Neutral  
PAS 2060

John Buckley, Managing Director,  
Carbon Footprint Ltd

The assessment was carried out in line with the requirements of the Carbon Footprint Standard. For more information on the Carbon Footprint Standard please see [www.carbonfootprint.com](http://www.carbonfootprint.com)

# Certificates and Accreditations

Mr Marco Muia  
Unit 5  
Oasis Business Park,  
Road One,  
Windsford Industrial Estate,  
Cheshire,  
CW7 3RY,  
England

Our ref: XLET7 Confirmation of Registration

Your ref:

Reg. Customer I.D. No: a000123774

Date: 28/11/2011

Dear Mr Muia

## The Environmental Permitting (England and Wales) Regulations 2010 Confirmation of Registration

**Exemption Ref:** EPR/NE5508QV/A001  
**Location of the Operation:** 35 Knowsthorpe Way, LEEDS, LS9 0SW, England

Following receipt of your submission, we can confirm that we have now registered the operation(s) listed on the attached schedule, as exempt under the above Regulations, at the site shown above.

However you should be aware that this/these activities is/are only lawful where you:

- comply with the conditions of the exemption(s) that you have registered (these conditions can be seen at <http://www.environment-agency.gov.uk/exemptions>) and,
- carry out the activity without endangering human health or harming the environment and, in particular:
  - (a) without risk to water, air, soil, plants or animals;
  - (b) without causing a nuisance through noise or odours; and
  - (c) without adversely affecting the countryside or places of special interest.

I must warn you that if you fail to comply with the conditions of the exemptions, endanger human health or the environment, then regardless of your registration and this letter, you may be acting unlawfully and may face enforcement action. In addition, please note that this registration(s) only confirms an exemption(s) from environmental permitting and does not absolve you from the need to comply with other legislative requirement such as:

- the need to obtain appropriate **planning permission** for your activity.  
The granting of an exemption by the Environment Agency does not mean that the activity in question does not require planning permission. Planning permission may still be required for an exempt waste operation. It is your responsibility to obtain planning permission, if needed, before any waste operations are commenced. I need to warn you that failure to have appropriate planning permission may result in enforcement action by the local planning authority. It is your responsibility therefore to contact your local planning authority at an early stage to ascertain whether a planning application is required.
- the need to have a **Flood Defence Consent**.  
You may need a flood defence consent if you intend to raise ground levels within a flood plain - this is particularly relevant if you have registered a U1 or D1 exemption to raise ground levels within the flood plain of a main river. This consent may also be required where the development may obstruct flood flows or maintenance access to a main river or you propose works directly to the river, such as outfalls or access crossings. In all cases, you will have to demonstrate that flood risk in the locality will not be worsened by your actions, and if it would be then consent may be refused.

You can see whether your development is in a flood plain or near a main river by looking at "What's in my backyard" on our website (<http://www.environment-agency.gov.uk/homeandleisure/37793.aspx>). You can get more information on whether you need a Flood Defence Consent by phoning us on 03708 506 506 and speaking to the local Development and Flood Risk team.

You should note that failure to obtain a flood defence consent where it is needed may result in enforcement action. It is your responsibility to obtain this consent, where it is needed, before you begin operations. Our booklet 'Living On The Edge' gives more information about consents and is available online at <http://www.environment-agency.gov.uk/homeandleisure/floods/31626.aspx>

If any of these exempt operations were previously authorised by an environmental permit which you now consider to be redundant, please contact our Customer Services on 03708 506 506 so that we can explain what will happen to your permit.

The exemption(s) will remain valid at this site until 27/11/2014. We will remind you that the exemption(s) are due for renewal at least one month before this date. You can renew at any time during the month prior to expiry but if you fail to renew during this period, you will have to make a new application.

If your operations change at any time during the registration period and you wish to add or remove exemptions at your site, you can do this by contacting one of our customer service providers on 03708 506 506.

Now that your exemptions are registered, you may wish to enter your details on the Waste Directory. The Directory can be useful if you are offering a waste management service, as it helps people find disposal outlets for their wastes. If you are interested in registering on the recycling directory please visit the Directory web-site at [www.wasterecycling.org.uk](http://www.wasterecycling.org.uk)

If you have any queries about this matter please contact us by telephone on 03708 506 506 or email us at [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk) quoting your customer reference number a000123774 and site reference number EPR/NE5508QV/A001.

Yours sincerely



Kirstine Little  
Customer Operations Manager

# Certificates and Accreditations

## Schedule of exempt waste operations

### Relevant objectives

The following schedule lists the exemption(s) that you have registered.

However you should be aware that this/these registration(s) is/are only valid where you:

- comply with the conditions of the exemption(s) that you have registered (these conditions can be seen at <http://www.environment-agency.gov.uk/exemptions>) and,
- carry out the activity without endangering human health or harming the environment and, in particular:
  - (a) without risk to water, air, soil, plants or animals;
  - (b) without causing a nuisance through noise or odours; and
  - (c) without adversely affecting the countryside or places of special interest.

If you fail to comply with the conditions of the exemptions, endanger human health or the environment your registration and this schedule has no standing in law and you may face enforcement action.

### Details of exempt waste operations

Name of Establishment or Undertaking: Bagnall & Morris Ltd.

Trading name (if any):

Address: Iris House  
Dock Road South,  
Wirral,  
Merseyside,  
CH62 4SQ

Exemption Ref No: NE5508QV

Address where the operation can be carried out: 35 Knowsthorpe Way,  
LEEDS,  
England,  
LS9 0SW

NGR: SE3274731740

## Paragraph Number & Description:

### 2 Operations

#### 2.1 Permitted activities

2.1.1 T4 - Preparatory treatments (baling, sorting, shredding etc) (Both agricultural and non-agricultural waste)

2.1.2 T6 - Treatment of waste wood and waste plant matter by chipping, shredding, cutting or pulverising (Non-agricultural Waste only)

2.1.3 T8 - Mechanical treatment of end-of-life tyres (Non-agricultural Waste only)

2.1.4 T9 - Recovery of scrap Metal (Non-agricultural Waste only)

2.1.5 T12 - Manual Treatment of Waste (Non-agricultural Waste only)

2.1.6 S1 - Storage of Waste in Secure Containers (Both agricultural and non-agricultural waste)

2.1.7 S2 - Storage of Waste in a Secure Place (Both agricultural and non-agricultural waste)

Date of issue: 28/11/2011

**Please note:** If at any time you stop carrying out any of these exempt waste operation (s) and you wish to **de-register** you can inform us of this by entering the paragraph number of the exemption you wish to de-register in the space below and returning a signed copy of this schedule to us. When we receive the schedule we will de-register the exemption, remove it from the public register and provide you with confirmation that your exemption has been de-registered.

Alternatively you can send a letter, signed by the exemption holder, detailing the reference number of the exemption you wish to de-register, the paragraph number and the location. Please post your letter or copy schedule to the address provided below:-

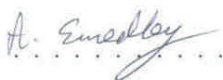
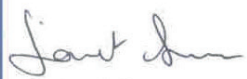
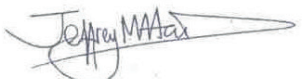
Environment Agency  
National Customer Contact Centre  
99 Parkway Avenue  
Parkway Business Park  
Sheffield  
S9 4WF

*I wish to de-register the exemptions below*

*Signature (of exemption holder)*



# Certificates and Accreditations

|                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                   |                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| <br>SCOTTISH<br>QUALIFICATIONS<br>AUTHORITY                                                                                                                                                                                                                                                                                                   |                                                                                  | Department for<br><b>Transport</b> |
| <p>This is to certify that</p> <p>Andrew Graham Smedley</p> <p>has qualified as a</p> <p><b>DANGEROUS GOODS SAFETY ADVISER</b></p> <p>for undertakings which transport dangerous goods and for<br/>undertakings which carry out related loading or unloading in</p> <p><b>ALL CLASSES BY ROAD</b></p> <p>in accordance with EC Directive 2008/68</p> <p>and Statutory Instrument 2009 No.1348</p> <p>until 29 October 2015</p> |                                                                                                                                                                   |                                    |
| <p>Date of Birth: 15 March 1968<br/>Country of Birth: England<br/>Nationality: British<br/>Certificate No: 2885815/101029</p>                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                   |                                    |
| <p>Signature of Holder: </p>                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                   |                                    |
| <br>Dr Janet Brown<br>Chief Executive<br>Scottish Qualifications Authority                                                                                                                                                                                                                                                                  | <br>Jeff Hart<br>Head of Dangerous Goods Division<br>Department for Transport |                                    |

# Quality, Health & Safety and Environmental Policy



## QUALITY, H&S, AND ENVIRONMENTAL POLICY

### Statement of intent

As a waste company engaged in the collection and disposal of commercial waste for the retail trade, commercial, and private customers, our main objective through the nature of the business being a positive aspect, is to control and prevent pollution, and minimise risks to personnel, including the prevention of injury and ill health, through the efficient transport and handling of customers waste for final disposal at approved disposal sites.

We will maintain, adherence to applicable legal requirements and other requirements to which the company subscribes, OH&S legislation and regulations, and dialogue with the respective authorities in this regard. Our aim will be to strive for continual improvement through the review of our quality, environmental, and OH&S objectives and targets, and purposeful evaluation of our processes in order to prevent pollution, and to minimise risks. We are committed to complying with customer, statutory and regulatory requirements, and will continually improve the effectiveness of the integrated management system. The system will be reviewed at appropriate intervals, which will provide the framework for the setting and review of quality, environmental, and OH&S objectives, and targets.

Our policy is to offer the most competitive, professional, and efficient service consistent with costs, and to ensure that the company's organisational goals and objectives are met in line with the customers' needs and expectations. We recognise the implications of the requirements as specified in the various regulations to which we operate, we will ensure that the operations carried out comply with the above.

In order to meet the requirements of the above regulations, and the needs and expectations of our customers in a cost-effective manner, the company will operate a system dedicated to the "Right First time Approach". It is a prime requirement of our approach to quality, environmental, and OH&S issues that each person, including those who work for or on behalf of the company, recognises and accepts the company philosophy and accepts the responsibility for the quality of his/her own output, the environmental implications of their activities, and accountability for the health and safety of themselves and others whilst working for or on behalf of the company.

To facilitate and ensure such success, our system of operation has been defined in the system manual and its supporting procedures, compiled around the requirements of BS EN ISO 9001: 2008, BS EN ISO 14001: 2004, and OHSAS 18001: 2007. The requirements as specified in the above system are expected of all personnel working for or on behalf of the company.

Signed

Chief Executive Officer  
January 2012