**Tenant company information**

|  |  |
| --- | --- |
| Name of company | Click here to enter text. |
| Location on site | Click here to enter text. |
| Number of employees on site | Click here to enter text. |
| Particular persons at risk | Click here to enter text. |
| Hours of work | Click here to enter text. |
| Name of overall responsible person | Click here to enter text. |

**Fire risks and controls**

|  |  |  |
| --- | --- | --- |
|  |  | Examples |
| Significant sources of heat/ignition | Click here to enter text. | Naked flames, arcing, friction, sparks etc |
| Significant sources of fuel/combustibles | Click here to enter text. | Flammable gasses, chemicals or solvents. Excessive amounts of paper or cardboard. Active metals. |
| Portable electrical equipment in use | Click here to enter text. | Soldering irons, heat guns, heaters etc. |
| Work processes that could contribute to increased fire risk | Click here to enter text. | Mixture of chemicals causing exothermic reaction, bake outs, welding etc. |
| Control measures | Click here to enter text. | What are you doing with what is mentioned above to control a potential outbreak of fire? |
| STFC available extinguishers | Click here to enter text. | What extinguishers are nearest to your activity? Are they a suitable extinguisher? |
| Tenant available extinguishers | Click here to enter text. | Do you supply your own extinguishers? If so, have they been inspected at least annually? |

# Note: Fire alarm system installed and maintained by STFC. Fire extinguishers in general areas provided and maintained by STFC. Any fire extinguishers supplied by Tenant must be installed and maintained in accordance with BS 5306-3:2017

Any divergences from this document must be reported to DL Fire Safety Advisor through your STFC site contact.